



Chief Principal
Dr. Benjamin Chan Wai Kai

Deputy Principal
Mr. Eric Lo Chi Chung
Assistant Principal (Primary Division)
Ms. Jackie Chong Hiu Li

Ref: PAdm Cor/Sch/Out/02/42/1718

4 June 2018

Dear parents,

Notes for New Grade One Students
Year 2018-19

Welcome to join A-School ! To help new Grade One parents prepare the new school year for your child, please pay attention to the following items:

A. Balanced Payment for September 2018 School Fee

1. Our school has submitted an application to the Education Bureau (EDB) for school fee revision. Subject to EDB's approval, the school fee of Grade One to Grade Six students will be revised to \$38,980 (annual) with effect from 2018-19 academic year (in ten equal installments of \$3,898 from September 2018 through June 2019).
2. The annual provisional school fee of September in the school year 2018-19 is \$3,898. After the deduction of the enrollment deposit of \$400 (attached please find the deposit receipt for reference), the provisional balance is \$3,498. Please submit a crossed cheque (payable to the "HKBUAS Wong Kam Fai S & P School") before **June 19, 2018**, with the cheque date of **August 1, 2018**. Parents are requested to write down "2018-19 New Grade One Student", student's name and parent's contact number at the back of the cheque.
3. Attached please find the "Direct Debit Authorization" Form, parents must fill-in the form and submit with the cheque.
 - **No need to fill-in "Expiry Date"** to avoid duplicated application every year
 - **No need to fill-in "Debtor's Reference"**
 - **Endorse** if any amendment is made

A signed reply slip, \$3,498 cheque and "Direct Debit Authorization" Form should be sent back to Admission Office by post (**write down "2018-19 New Grade One Student" on the envelope**) or in person (within office hours) on or before **June 19, 2018**. Should you have any enquiries, please feel free to contact our Admission Officer at 2636 7382.

B. School Uniform, Textbook, Lunch Order, School Bus Service and Miscellaneous Items

All the service suppliers will have service counters in the school on Registration Days during 10:00 a.m. - 4:00 p.m. from July 12 to July 13, 2018 (Thursday and Friday). Parents can make enquires and place the order on those days. Please be reminded to visit our school website "2018-19 New Grade One Students Latest News" to obtain the following information:

Our Mission

"Mentoring our students, fostering their personal growth to encourage initiative, positive attitudes, individuality and creativity, providing a basis for lifelong learning."

- Notes for New Grade One Students
- Uniform Requirements
- Electronic Payment Issue (ePayment)
- Electronic Payment Account Set Up Procedures
- Enrollment of 2018-19 After School Paid Courses **(Parents have to reply on or before June 19, 2018)**
- School Bus Service Application Form of After School OLE Activities
- Guardian Information Updated Form

The following information will be uploaded in **early July**:

- Textbook Order Form and Relevant Arrangement (order from textbook supplier)
- School Bus Route, Payment Arrangement and Registration Form for School Bus Service
- Uniform Order Form
- The September Lunch Order Form
- Letter of Immunization Record

Please complete and return the above mentioned reply slips, order forms and required cheques on Registration Days. Parents who are unable to attend the Registration Days can assign appointed person for help or go to our designated suppliers to buy the necessities / pay for the services in person.

C. Grade One Orientation Day Camp and Parents' Orientation

| Date | August 27 - 28 , 2018 (Monday - Tuesday) | |
|----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Activities | Grade One Parents' Orientation | Grade One Orientation Day Camp |
| Object | New Grade One Parents | New Grade One Students |
| Time | 8:30 – 11:30 a.m. | 8:10 a.m. – 12:00 noon |
| Content | 27/8 (1) how to help your children to get used to a new school life 28/8 (2) know more about school arrangement in various aspects | Language, Mathematics, Arts and Music activities, Athletic games and daily school practice |
| Belongings & Dress Code | / | Wear * blue orientation T-shirt, summer PE pants with white running shoes, bring drinking water, towel and handy bag (fit A4 size documents) *G1 students will receive a blue T-shirt specially designed for G1 Orientation Day Camp. Parents can pick up the blue T-shirt on July 12 or 13 when coming for registration. |
| Activity Fee | / | \$160, submit the crossed cheque (payable to the "HKBUAS Wong Kam Fai S & P School" on or before June 19, 2018 . Please write down "2018-19 Grade One Orientation Day Camp", student's name and parent's contact number at the back of the cheque. |
| School Bus Service on Registration Day | Students who have joined the school bus services can enjoy the bus services during orientation. Bus pick-up schedule will be the same as normal school day. If the school bus has spare seats, each student can be accompanied by ONE parent (For orientation only. Parents are not allowed to take school bus once the school year commences). | |
| Remark | If there are occasional drizzling rains that morning, the activity will be held as scheduled. If there is inclement weather, the arrangement of the activity will be announced through school website. | |

D. Starting Date of New School Year

September 3, 2018 (Monday) will be the commencement date of new school year. Class list and other arrangements will be announced in middle of July by post.



Jackie Chong
Assistant Principal (Primary Division)



Dr. Benjamin Chan
Chief Principal

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Reply Slip

(Please return this reply slip, \$3,498 crossed cheque for balance of September provisional school fee, \$160 crossed cheque for G.1 Orientation Camp and “Direct Debit Authorization” Form to school **on or before June 19, 2018** by post/in person)

I have noted the arrangement of the Registration Days on July 12 &13 and the commencement date of new school year is on September 3, 2018. Refer to the “Notes for New Grade One Students”, my reply is as follows:

- I have received the receipt of \$400 enrollment deposit.
- \$3,498 cheque (with the issue date of August 1, 2018) for September 2018 balanced provisional school fee is attached.
Cheque No.: _____ Bank: _____
- \$160 cheque for Grade One Orientation Day Camp fee is attached.
Cheque No.: _____ Bank: _____
- Completed “Direct Debit Authorization” Form is attached.

Student’s Name (Chi) : _____

Student’s Name (Eng) : _____

Class : 2018-19 Grade One Student

Parent’s Signature : _____

Parent’s Contact No. : _____

Date : _____