香港浸會大學附屬學校王錦輝中小學

Hong Kong Baptist University Affiliated School
Wong Kam Fai Secondary and Primary School

Official Use Only
Application No

Application Form for Non-Local Students

Please note:

- ☐ **Please complete in BLOCK LETTERS and a blue or black ball pen to fill in the application form.**
- ☐ **Please put a "✓" in the appropriate box**

Academic Year Applying For: ☐ **2025/26** ☐ **2026/27**

Applying for
☐ **Grade 4 (Primary 4)** ☐ **Grade 5 (Primary 5)** ☐ **Grade 6 (Primary 6)**
☐ **Grade 7 (Secondary 1)** ☐ **Grade 8 (Secondary 2)** ☐ **Grade 9 (Secondary 3)**
☐ **Grade 10 (Secondary 4)** ☐ **Grade 11 (Secondary 5)**

Curriculum Stream (For Grade 11 applicants):** ☐ **HKDSE** ☐ **GCE A-Level**

Part A. Student's Particulars				
Name (as on Passport)	**Chinese**	**English**		
Date of Birth	**dd / mm / yyyy**	**Age**		**Please affix student's recent photo**
Place of Birth		**Gender**		
Nationality		**Religion (If any)**		
Medium of Instruction at Current School	☐ English ☐ Chinese ☐ Bilingual ☐ Other: _____			
Type of Travel Document	☐ Passport ☐ Other: _____			
Travel Document No.		**Travel Document Expiry Date**	**dd / mm / yyyy**	
Home Address	**Chinese**			
	English			
Contact Email Address				

Part B. Information Current/ Previous School(s) in last 3 years (Please list in chronological order, most recent first)			
Year		**Class**	**Name of School(s)**
From	**To**		

Part C. Participation in Other Learning Experiences (You may attach extra documents)		
Activities/ Services	**Organisation**	**Year of Participation**

Part D. Achievements / Attainments (You may attach extra documents)

Academic

Award(s) / Scholarship	Year Awarded	Official Use Only

Others (Sports, Music, Visual Arts, Speech, Uniform Team, Other Talents, etc.)

Areas of Achievements/ Attainments	Level of Participation A. International B. National C. Regional D. District/City E. School	Issuing Organization	Date Awarded	Official Use Only
	A / B / C / D / E			
	A / B / C / D / E			
	A / B / C / D / E			
	A / B / C / D / E			
	A / B / C / D / E			
	A / B / C / D / E			
	A / B / C / D / E			

Supporting documents will be verified upon registration.

Part E. Language Proficiency	
English Proficiency	
Is English the primary language at home?	☐ Yes ☐ No
Years of English study	
Standardized Test Results (if any)	☐ TOEFL Primary: _____ (Date: ___/___/_____) ☐ TOEFL Junior: _____ (Date: ___/___/_____) ☐ IELTS: _____ (Date: ___/___/_____) ☐ Cambridge English: _____ (Date: ___/___/_____) ☐ Other: _____ (Date: ___/___/_____)
Chinese Proficiency	
Do you have any background in Chinese language?	☐ Yes ☐ No
If yes, please specify level	☐ Beginner ☐ Intermediate ☐ Advanced (Native Speaker)
Years of Chinese study	
Can you speak Cantonese?	☐ Yes ☐ No ☐ A bit
Can you speak Putonghua?	☐ Yes ☐ No ☐ A bit

Part F. Student's Expectation on his/her own Development (should be completed by the student, 200-300 words)

Part G. Parents' /Guardian's Particulars			
Parent / Legal Guardian 1	**Chinese Name**	**English Name**	**Contact Tel No (in full international format e.g., +852 1234 5678)**
	Email		
	Education (Highest level attended)	**Relationship to Applicant:** ☐ Father ☐ Mother ☐ Legal Guardian	
	Occupation	**Company Name**	
Parent / Legal Guardian 2	**Chinese Name**	**English Name**	**Contact Tel No (in full international format e.g., +852 1234 5678)**
	Email		
	Education (Highest level attended)	**Relationship to Applicant:** ☐ Father ☐ Mother ☐ Legal Guardian	
	Occupation	**Company Name**	

Part H. Hong Kong-Based Guardian Information (Mandatory for applicants under 18 years old)			
Name (as on I.D. Card)	**Chinese**	**English**	
Hong Kong ID Card No./Passport No.		**Relationship to Applicant**	
Mobile Phone (Hong Kong)		**Occupation**	
Address in Hong Kong			
Email			

Declaration by Hong Kong-Based Guardian:

☐ I agree to act as the local guardian for the above-named student during their study period at HKBUAS, and I accept responsibility for the student's welfare and supervision in Hong Kong.

Signature of Parent/Guardian: _____ Date：_____

Part I. Declaration and Consent Please put a "✓" in the appropriate box.
Declaration by Parent(s)/Legal Guardian(s) 1. I/We declare that all information provided in this application is true, complete, and accurate. 2. I/We understand that any misrepresentation or omission may lead to disqualification of the application or termination of the student's enrollment. 3. I/We understand that HKBUAS is an EMI school and that the student is required to have sufficient English proficiency to follow the curriculum. 4. I/We understand that non-local students are not eligible for DSS subsidy and will be charged the non-local student fee. 5. I/We understand that the student must obtain a valid student visa from the Hong Kong Immigration Department before commencement of studies, and that HKBUAS only provides an acceptance letter to support the application. 6. I/We understand that for students under 18, a local guardian must be appointed in Hong Kong. 7. I/We agree to the collection, use, and transfer of personal data for admission and related administrative purposes in accordance with the school's Personal Information Collection Statement. 8. I/We have read and understood the "Admission Prospectus for Non-Local Students" and agree to its terms.

Signature of Parent/Legal Guardian 1: _____ Date：_____

Signature of Parent/Legal Guardian 2: _____Date：_____

Data collected in this form will only be used for admission purpose. For unsuccessful candidates, all data will be destroyed after the admission process.

Supporting Documents Checklist

Please ensure the following documents are attached:

[ ] A recent passport-sized photograph (affixed in the box provided)
[ ] Copy of applicant's birth certificate
[ ] Copy of applicant's passport or travel document (photo page and visa page if applicable)
[ ] Copy of applicant's Hong Kong visa/entry permit (if already obtained)
[ ] Academic transcripts/reports for the past two years (officially translated into English if original is in another language)
[ ] Certificates of any public examination results (if applicable)
[ ] Copies of both parents'/guardians' passports or identification documents
[ ] Copy of Hong Kong-based guardian's Hong Kong ID Card or passport
[ ] Recommendation letter from current school (optional but recommended)
[ ] Certificate of language proficiency (if applicable)
[ ] Portfolio of achievements/awards (if applicable)
[ ] Proof of application payment

Part J. For Office Use Only			
Application No	HKBUAS-NL-	**Date Received**	
Application Fee Received	☐ Yes (Receipt No.: _____) ☐ No		
Application Complete	☐ Yes ☐ No (Missing: _____)		
Assessment	☐ Yes ☐ No	**Assessment Date**	
Initial Assessment	☐ Proceed to Interview ☐ On Hold ☐ Not Accepted		
Interviewers		**Interview Date**	
Admission Decision	☐ Offer Made (Date: ___/___/_____) ☐ Waitlisted ☐ Not Accepted		
Remarks			

Notes for Application

1. Please return the completed application form together with the following documents (1) by email: wsadmission@hkbuas.edu.hk ; (2) by post or in person to:

Secondary School Admission Office
HKBU Affiliated School Wong Kam Fai Secondary and Primary School
6 On Muk Lane, Shek Mun, Shatin, N.T.

   a. Copy of Applicant's Birth Certificate/Identity Card/Other document of Identity
   b. Copy of the school reports in last 3 years
   c. A4 paper on extra-curricular achievements (ECA), including supporting documents or other supplementary information
   d. A non-refundable application fee of HK$75 must be paid upon submission. The school bank information as follows:

Bank:	Hang Seng Bank (024)
Account No.:	366-041788-002
Account Name:	"HKBUASWKFSandPSMCL" OR "HK Baptist University Affiliated School Wong Kam Fai Secondary And Primary School Management CMMT Ltd"
Remarks:	Please include proof of payment

2. Office hours: Monday to Friday: 8:30am – 5:00pm, Saturday: 9:00am – 12:30pm (excluding public holidays).

Scholarship

Scholarships are awarded to students who have excellent academic achievements or outstanding performances in sports, performing arts, visual arts, services or leadership. Each awardee will be granted up to a 3-year full scholarship. Application for extension can be made before the end of their awarded scholarship period. For more details, please refer to our school website (http://www.hkbuas.edu.hk). Hard copies of application forms and related information are also available at our school office.

入學申請須知

1. 填妥本申請表及連同下列文件 (1) 電郵：wsadmission@hkbuas.edu.hk；(2) 親身或郵寄交往：

新界沙田石門安睦里六號
香港浸會大學附屬學校王錦輝中小學
中學部入學事務處

   a. 學生出生證明文件/身份證副本/其他身份証明文件；
   b. 最近三年的成績表副本；
   c. A4 的課外活動成就相關文件或其他補充資料；
   d. 報名費港幣$75 元，申請一經處理，報名費概不發還。學校銀行資料如下：

銀行：	Hang Seng Bank (024)
銀行帳號：	366-041788-002
帳戶名稱：	"HKBUASWKFSandPSMCL" OR "HK Baptist University Affiliated School Wong Kam Fai Secondary And Primary School Management CMMT Ltd"
備註：	請提供付款憑證

2. 中學部入學事務處辦公時間為星期一至五上午八時三十分至下午五時，星期六上午九時至下午十二時半(公眾假期除外)

獎學金計劃

本校設有獎學金以獎勵在學業、運動、表演藝術、視覺藝術、服務或領導才能表現優異的學生，每位得獎學生可獲最多三年的全數獎學金。獲獎學生可於獎學金期限完結前申請續期。申請獎學金的詳情及表格，可參考本校網頁(http://www.hkbuas.edu.hk)。申請表及有關資料亦可於本校校務處索取。