



Chief Principal  
**Dr. Benjamin Chan Wai Kai**

Deputy Principal  
**Mr. Eric Lo Chi Chung**  
Assistant Principal (Primary Division)  
**Ms. Jackie Chong Hiu Li**

Ref: PAdm Cor/Sch/Out/02/43/1819

11 June 2019

Dear parents,

**Notes for New Grade One Students  
Year 2019-20**

Welcome to join A-School ! To help new Grade One parents prepare the new school year for your child, please pay attention to the following items:

**A. Balanced Payment for September 2019 School Fee**

1. The annual school fee of Grade One to Grade Six in the school year 2019-20 is \$38,980 (in ten equal installments of \$3,898 from September 2019 through June 2020).
2. The annual school fee of September in the school year 2019-20 is \$3,898. After the deduction of the enrollment deposit of \$400 (attached please find the deposit receipt for reference), the balance is **\$3,498**. Please submit a crossed cheque to Admission Office by post or in person (payable to the “HKBUAS Wong Kam Fai S & P School”) before **June 21, 2019**, with the issue date of August 1, 2019. Parents are requested to write down “2019-20 New Grade One Student”, student’s name and parent’s contact number at the back of the cheque.
3. Attached please find the “Direct Debit Authorization” form, parents must fill-in the form and submit with the cheque.
  - **No need to fill-in “Expiry Date”** to avoid duplicated application every year
  - **No need to fill-in “Debtor’s Reference”**
  - **Endorse** if any amendment is made

A signed reply slip, \$3,498 cheque and “Direct Debit Authorization” form should be sent back to Admission Office by post (**write down “2019-20 New Grade One Student” on the envelope**) or in person (within office hours during 8:00 a.m. – 6:00 p.m. on Monday – Friday; 9:00 a.m. – 1:00 p.m. on Saturday) before **June 21, 2019**. Should you have any enquiries, please feel free to contact our Admission Officer at 2636 7382.

**B. School Uniform, Textbook, Lunch Order, School Bus Service and Miscellaneous Items**

All the service suppliers will have service counters in the school on Registration Days during 10:00 a.m. - 4:30 p.m. from July 11 to July 12, 2019 (Thursday and Friday). Parents can make enquires and place the order on those days. Please be reminded to visit our school website – Primary Latest News “2019-20 New Students Latest News” to obtain the following information. The link is [https://www.hkbuas.edu.hk/p/p01\\_news\\_e.html](https://www.hkbuas.edu.hk/p/p01_news_e.html) or QR code:



**Our Mission**

*“Mentoring our students, fostering their personal growth to encourage initiative, positive attitudes, individuality and creativity, providing a basis for lifelong learning.”*

Parents please read and reply the followings news:

- Notes for New Grade One Students
- Music & Music Ensemble Lesson
- Uniform Requirements
- Purchase of Primary School House Tee (**Parents have to reply before June 21, 2019**)
- Electronic Payment Issue (ePayment)
- Electronic Payment Account Set Up Procedures
- Guardian Information Updated Form

The following information will be uploaded in **early July**:

- Textbook Order Form and Relevant Arrangement (order from textbook supplier)
- School Bus Route, Payment Arrangement and Registration Form for School Bus Service
- Uniform Order Form
- The September Lunch Order Form
- Letter of Immunization Record
- Ensemble Class Assignment
- Enrollment of After School Paid Courses  
**(Parents have to reply and submit cheque on July 11 - 12, 2019)**
- School Bus Service Application Form of After School OLE Activities

**Please complete and return the above mentioned reply slips, order forms and required cheques on Registration Days.** Parents who are unable to attend the Registration Days can assign appointed person for help or go to our designated suppliers to buy the necessities / pay for the services in person.

### C. Grade One Orientation Day Camp and Parents' Orientation

<b>Date</b>	August 27 - 28 , 2019 (Tuesday - Wednesday)	
<b>Activities</b>	Grade One Parents' Orientation	Grade One Students Orientation Day Camp
<b>Object</b>	New Grade One Parents	New Grade One Students
<b>Time</b>	8:05 a.m. – 12:00 noon	
<b>Content</b>	27/8 (1) how to help your child to get used to A-School life 28/8 (2) know more about subject matters and school arrangement in various aspects	Language, Mathematics, Art and Music activities, Athletic games and daily school routines
<b>Belongings &amp; Dress Code</b>	/	Wear the *orange orientation T-shirt, summer PE pants with white running shoes, bring drinking water, towel and handy bag (fit A4 size documents) *G1 students will receive an orange T-shirt specially designed for G1 Orientation Day Camp. Parents can pick up the orange T-shirt on July 11 or 12 when coming for registration.
<b>Activity Fee</b>	/	\$170, submit the crossed cheque (payable to the “ <b>HKBUAS Wong Kam Fai S &amp; P School</b> ” before <b>June 21, 2019</b> by post or in person at the school office on 1/F. Please write down “2019-20 Grade One Orientation Day Camp”, student’s name and parent’s contact number at the back of the cheque.
<b>School Bus Service on Registration Day</b>	Students who have joined the school bus services can enjoy the bus services during orientation. Bus pick-up schedule will be the same as normal school day. If the school bus has spare seats, each student can be accompanied by <b>ONE</b> parent for orientation only. Parents are not allowed to take school bus once the school year commences.	
<b>Remark</b>	If there are occasional drizzling rains that morning, the activity will be held as scheduled. If there is inclement weather, the arrangement of the activity will be announced through school website.	

**D. Starting Date of New School Year**

September 2, 2019 (Monday) will be the commencement date of new school year. Class list and other arrangements will be announced in middle of July by post.

**E. Music Ensemble Lesson**

As mentioned in the briefing of Mock School Day on 5 June, 2019, please discuss with your child which musical instrument he/she would like to learn in Junior School Music Ensemble lessons. For parents who did not attend the briefing, please find the PowerPoint from Primary Latest News regarding our Music Curriculum. For better arrangement of the ensemble classes, it would be greatly appreciated if you could fill in the form **before June 21, 2019** <https://forms.gle/tfrEHGtX4eeCMKTL8> indicating your child’s preferences. Parents are welcome to contact our Music Panel Head, Ms. Gloria Yuen, at 2637-2277 or by email [psadmission@hkbuas.edu.hk](mailto:psadmission@hkbuas.edu.hk) if you would like to seek advice from our music teachers.



**F. Purchase of Primary School House Tee**

In order to build team spirit and unity among each House, House tees with the House logos in the respective House colours are designed for their members. Grade One to Six who have registered for our 2019-20 are required to order the House tees, which can be worn during events such as House Meeting, Athletic Meet, Aquatic Meet and some other school functions. Parents please find the attachment from Primary Latest News for placing the order via online order form <https://forms.gle/1xq58LAuGjYsoic4A> **before June 21, 2019**. Please note that mid-term order will not be proceeded.

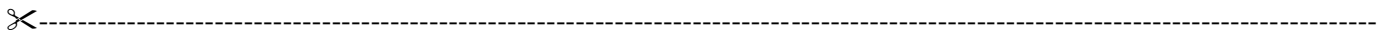


*Jackie Chong*

Jackie Chong  
Assistant Principal (Management)  
Primary Division

*Dr. Benjamin Chan*

Dr. Benjamin Chan  
Chief Principal



**Reply Slip**

(Please return this reply slip, \$3,498 crossed cheque for balance of September school fee, \$170 crossed cheque for G.1 Orientation Camp and “Direct Debit Authorization” form to school **before June 21, 2019** by post/in person)

Refer to the “Notes for New Grade One Students”, my reply is as follows:

- I have noted the arrangement of the Registration Days on July 11 &12 and the commencement date of new school year is on September 2, 2019.
- I have received the receipt of \$400 enrollment deposit.
- \$3,498 cheque (with the issue date of August 1, 2019) for September 2019 balanced school fee is attached.  
Cheque No.: \_\_\_\_\_ Bank: \_\_\_\_\_
- \$170 cheque for Grade One Orientation Day Camp fee is attached.  
Cheque No.: \_\_\_\_\_ Bank: \_\_\_\_\_
- Completed “Direct Debit Authorization” Form is attached.
- I have indicated my child’s ensemble lesson preference via Google Form.
- I have placed the order of House Tee via Google form.

Student’s Name (Chi) : \_\_\_\_\_

Student’s Name (Eng) : \_\_\_\_\_

Class : 2019-20 Grade One Student

Parent’s Signature : \_\_\_\_\_

Parent’s Contact No. : \_\_\_\_\_

Date : \_\_\_\_\_